

**Saskatchewan Catholic School Boards Association
Executive Director**

Ideal Candidate Profile

1. Education:

- A Master's degree pertaining to Education
- Theological course work would be an asset (Newman, Scripture, Canon Law, Liturgy, Morality)

2. Professional Experience:

- Leadership experience
- Commitment to Catholic education

3. Catholicity:

- Practicing faith-filled Catholic, witness to the faith
- An active member of the church community
- Advocate for Catholic education

4. Leadership Skills:

- Servant leadership style
- Ability to foster high-level relationships with a variety of stakeholders in the following areas: ecclesial, governmental, educational, provincial, and national
 - Familiar with the political process in Saskatchewan and Canada
 - Strategic planning skills
 - Ability to supervise financial operations
 - Ability to market the Association to its stakeholders, and larger communities
- Experience planning conferences focused on faith formation, this includes working effectively with internationally recognized speakers, committee coordination
 - Politically astute, strong public relations skills
 - Is a team player who builds trust, consults, collaborates, delegates wisely and shares leadership and decision making
 - Ability to work effectively with a large Board

5. Communication Skills:

- Strong oral and written communication skills
- Ability to précis complicated legal, legislative and ecclesial documents.
- Effective listener, diplomatic, receptive to feedback and willing to provide same
 - Provides clear direction

6. Personal Skills and Attributes:

- Well developed interpersonal skills
- Supportive team building skills
- Strengths in planning, delegating time management, assignment of

responsibilities and ensuring successful completion of tasks

- Effective technology skills
- Celebrates the accomplishments of others